

**Bexar County
Emergency Services District No. 11
Meeting Notice
March 16, 2023
6:00 P.M.**

Bexar County Emergency Services District No. 11 (BCESD11) will conduct a Regular Board meeting at the BCESD11 Fire Facility located at 4511 Texas Palm Drive, Converse, Texas 78109 on March 16, 2023 beginning at 6:00 P.M. The following items will be discussed:

1. Call the BCESD11 Board meeting to Order and establish a quorum.
 - a. Pledge of Allegiance
2. Citizen Public Forum (3-minute time limit per individual).
3. Approval of the February 16, 2023 BCESD11 Board meeting minutes.
4. Presentation by Perez Project Consulting, Inc. Providing an update on the development of the BCESD11 Station 141 and associated projects, and Gulf Shore Blvd. Extension Project and authorizing action as necessary:
 - a. Report on the progress of Gulf Shore Blvd. Extension Project – Substantial Completion, and
 - b. Report on the progress of ESD 11 Fire & Safety Facility – Station 141 Project to include Contractor's current updated project schedule dated February 9, 2023.
5. Action to approve Contractor's Station 141 Project current updated Construction Schedule dated February 9, 2023 identifying:
 - a. Substantial Completion – November 29, 2023
 - b. Punchlist & Closeout period of 30 days, and
 - c. Final Project Completion – December 29, 2023
6. Action to approve Amendment No. 01 to the Professional Services Agreement with Terracon in the amount of \$4,298.75 for Construction Material Testing services on the Gulf Shore Blvd. Extension Project.
7. Action to approve payments for Gulf Shore Extension – Pay Application No. 08 in the amount of \$222,859.77 to Jerdon Enterprise, L.P. for construction services through February 28, 2023.
8. Action to approve payment for Station 141 Project – Pay Application No. 04 in the amount of \$332,478.70 to CGC General Contractors for construction services through February 28, 2023.

9. Action to approve payment to Debra J. Dockery, P.C. – Invoice No. 09 in the amount of \$7,394.49 which includes \$7,182.00 for Construction Observation services and \$212.49 for Project Reimbursables for services through February 28, 2023 for the ESD 11 Station 141 project.
10. Action to approve payment to MTR Engineers, LLC for the Walzem Rd. Traffic Signal Design Invoice No. 04 in the amount of \$1,000.
11. Action to approve payment to Terracon in the amount of \$10,413.75 for construction observation and material testing as follows:
 - a. Gulf Shore Extension Project Invoice No. 06 in the amount of \$3,921.25
 - b. Fire Station 141 Project Invoice No. 04 in the amount of \$6,492.50.
12. Action to approve payments to Perez Project Consulting, Inc. for Invoice No. 23 in the amount of \$16,000.00 for Project management services through February 28, 2023 related to the Bexar County ESD 11 Fire Station 141 project.
13. Bexar County ESD 11 Fire Chief's report regarding emergency operations, response times, call volume, training, management activities, purchases, personnel and authorizing appropriate action as necessary.
 - a. Run Report
 - b. Self-Contained Breathing Apparatus
 - c. Reporting Software
 - d. Upcoming Events
14. Financial Discussions and Appropriate Action as necessary:
 - a. Review of the District's financial reports – Administrator K. Foster
 - b. Update on the monthly Sales Tax receipt for the district – Administrator K Foster
 - c. Update and Approval of the purchase of CD (12 month) for \$1.5 million with reserve funds – President True
15. Discussion and Appropriate Action regarding Administrators attendance of the Annual Texas County and District Retirement Conference July 20-21, 2023 in Austin, Texas. Estimated costs - \$500 – K Foster
16. Discussion and Appropriate Action regarding Addendum to the Employee Manual – "WEAPONS CONTROL AND VIOLENCE PREVENTION POLICY". – President True
17. Discussion of agenda items to be added to the next regularly scheduled monthly Board meeting on April 20, 2023.
18. Adjourn.

I certify that the above notice of meeting was posted at BCESD11 Station 140 at 4511 Texas Palm Dr., Converse, TX 78109 and at www.BCESD11.org by 6:00 P.M. on Monday, March 13, 2023.



Kathy Foster
Administrator

Note: The Board may retire to Executive Session any time between the meeting's opening and adjournment for any purposes authorized by the Texas Open Meetings Act including but not limited to: consultation with legal counsel (Section 551.071 of the Texas Government Code); personnel matters (Section 551.074) and/or discussion of real estate acquisition (Section 551.072). Action, if any, will be taken in open session. This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretative services must be made 48 hours prior to this meeting. Please contact the Administrator, for concerns or requests, at (210) 467-5878. Anyone wishing to record or film the meeting will do so in the designated area.