

**Bexar County  
Emergency Services District No. 11  
Meeting Notice  
August 18, 2022  
6:00 P.M.**

**Bexar County Emergency Services District No. 11 will conduct a Regular Board meeting at the ESD No. 11 Fire Facility located at 4511 Texas Palm Drive, Converse, Texas 78109 on August 18, 2022 beginning at 6:00 P.M. The following items will be discussed:**

1. Call the Bexar County Emergency Services District No. 11 Board meeting to Order and establish a quorum.
  - a. The Pledge of Allegiance.
2. Citizen Public Forum (3-minute time limit per individual).
3. Approval of the July 21, 2022 Bexar County Emergency Services District No. 11 Board meeting minutes.
4. Approval of the July 26, 2022 Bexar County Emergency Services District No. 11 Special Board meeting minutes.
5. Bexar County ESD 11 Fire Chief's report regarding emergency operations, response times, call volume, training, management activities, personnel and authorizing appropriate action as necessary:
  - a. Run Report.
  - b. Update on the ESD 11 staffing activity.
  - c. Discussion and possible action regarding purchases related to ESD 11 Station 141 and Fire Apparatus.
  - d. Update on Smoke Detector Program
  - e. Upcoming events.
6. Administrator Report and items for consideration and authorizing appropriate action as necessary:
  - a. Discuss and taking action regarding 2022-23 budget.
  - b. Upcoming items currently under review are the Personnel Policy, Investment Policy, Fixed Asset Policy, Depreciation Schedule, Asset Replacement Program and Safety Program.

- 7.** Presentation by Perez Project Consulting, Inc. providing an update on the development of the Bexar County ESD 11 Station 141 and associated projects, and authorizing action as necessary:
  - a.** Report on the progress of the:
    1. New ESD 11 Fire & Safety Facility – Station No. 141 Project, and
    2. Gulf Shore Blvd Extension Project.
  - b.** Amend the Professional Services contract with Debra J. Dockery, Architects, P.C. for Architectural Design efforts for the ESD 11 Station No. 141 project in the amount of \$9,312.00 for the following additional services:
    1. Support activity for the re-bid of Station No. 141 \$7,000.00
    2. Re-design of the prior approved exterior masonry \$2,312.00 and authorizing payment not to exceed \$9,312.00 for the identified additional services
- 8.** Financial Discussions and Appropriate Action:
  - a.** Review of the District's financial reports.
  - b.** Update on the monthly Sales Tax receipt for the District.
  - c.** Update on Worker's Compensation Agreement with Texas Municipal League.
- 9.** Authorization by the Board to approve payments for the District, to include the following Station No. 141/Gulf Shore Extension project related items:
  - a.** Action to approve payment to Debra J. Dockery, P.C. in the amount of \$2,312.00 for additional services to re-design the ESD 11 prior approved exterior masonry elevations.
  - b.** Action to approve payment for the Gulf Shore Blvd. Extension Project – Pay Application No. 01 in the amount of \$40,273.88 to Jerdon Enterprise, L.P. for construction services through July 31, 2022.
  - c.** Action to approve payment of Invoice #5551A-01 dated 08.09.2022 in the amount of \$5,450.00 to Jerdon Enterprise, L.P. for the construction activity on the ESD 11 vacant lot to include clearing, grading, and hauling of debris. This work was requested by ESD 11 and separate from the Station No. 141, and Gulf Shore Blvd. Extension Projects.
  - d.** Action to approve payment to MTR Engineers, LLC in the amount of \$3,435.00 for design fees and reimbursable expenses to support the Walzem Rd – Station 141 Project Design.

e. Action to approve payment to Perez Project Consulting, Inc. for Invoice No. 16 in the amount of \$11,238.00 for Project Management services through July 31, 2022 to include:

1. \$6,500.00 related to the Bexar County ESD 11 Fire Station No. 141 project,
2. \$4,378.00 related to the Gulf Shore Blvd. Extension Project

10. Discussion of agenda items to be added to the next regularly scheduled monthly Board meeting on September 15, 2022. The Board must adopt the District's Tax Rate at this meeting to comply with the deadline of September 30, 2022.

11. Adjourn.

The above notice was posted on the Bexar County Emergency Services District No. 11 website, [www.BCESD11.org](http://www.BCESD11.org), and at ESD 11 Station 140, 4511 Texas Palm Dr., Converse, TX., 78109 before 6:00 P.M., Monday, August 15, 2022.

**Note: The Board may retire to Executive Session any time between the meeting's opening and adjournment for any purpose authorized by the Texas Open Meetings Act, including but not limited to: consultation with legal counsel (Section 551.071 of the Texas Government Code); personnel matters (Section 551.074) and/or discussion of real estate acquisition (Section 551.072). Action, if any, will be taken in open session.**