

**Bexar County
Emergency Services District No. 11
Meeting Notice
June 16, 2022
6:00 P.M.**

Bexar County Emergency Services District No. 11 will conduct a Regular Board meeting at the ESD No. 11 Fire Facility located at 4511 Texas Palm Drive, Converse, Texas 78109 on June 16, 2022 beginning at 6:00 P.M. The following items will be discussed:

1. Call the Bexar County Emergency Services District No. 11 Board meeting to Order and establish a quorum.
 - a. The Pledge of Allegiance.
2. Citizen Public Forum (3-minute time limit per individual).
3. Approval of the May 26, 2022 Bexar County Emergency Services District No. 11 Board meeting minutes.
4. Approval of the May 30, 2022 Bexar County Emergency Services District No. 11 Special Board meeting minutes.
5. Bexar County ESD 11 Fire Chief's report regarding emergency operations, response times, call volume, training, management activities, personnel and authorizing appropriate action as necessary:
 - a. Run Report.
 - b. Update on the ESD 11 staffing activity.
 - c. Purchases related to Toughbooks replacement, and purchases related to ESD 11 Station 141 and Fire Apparatus.
 - d. Upcoming events.
6. Discussion and appropriate action regarding Smoke Detector Program and budget.
7. The Board shall meet in Executive Session pursuant to the authority of the Texas Open Meetings Act, Section 551.074 regarding personnel matters.
8. Reconvene into open session for possible action on item discussed in Executive Session as necessary.
9. Discussion and appropriate action on re-classification of Assistant Administrator and salary placement.

10. Discussion and appropriate action on the Administration and Operations Budget with regard to salaries.
11. Administrator Report and items for consideration and authorizing appropriate action as necessary:
 - a. Discuss and consider adoption of budget and tax planning calendar.
 - b. Discussion and appropriate action regarding setting a date for a Budget Workshop in July.
12. Presentation by Perez Project Consulting, Inc. providing an update on the development of the Bexar County ESD 11 Station 141 and associated projects, and authorizing action as necessary:
 - a. Report on the progress for the new Fire Facility – Station 141, and Gulf Shore Blvd Extension Projects.
 - b. Report on the status of the Construction Contract in the amount of \$6,223,243 and Change Order No. 01 in the deduct amount of \$22,250 with Guido Construction Company approved by ESD 11 on May 26, 2022, and take appropriate action according to ESD 11 New Fire and Rescue Facility No. 141 Project Plans and Specifications.
 - c. Award a Professional Services Contract to Terracon Consultants, Inc. to provide Construction Material Testing for the ESD 11 Station No. 141, and the Gulf Shore Blvd. Extension Project.
13. Financial Discussions and Appropriate Action:
 - a. Review of the District's financial reports.
 - b. Update on the monthly Sales Tax receipt for the District.
 - c. Authorization by the Board to approve payments for the District, to include the following Station No. 141/Gulf Shore Extension project related items:
 - 1) Action to approve payment to MTR Engineers, LLC in the amount of \$3,600.00 for design fees and reimbursable expenses to include the Gulf Shore Blvd. Extension project design in the amount of \$2,700.00, and the Gulf Shore Blvd. Extension/Walzem Rd. Signal Design in the amount of \$900.00
 - 2) Action to approve payment to Perez Project Consulting, Inc. for Invoice No. 14 in the amount of \$16,500 for Project Management/Construction Management services to include \$13,000 related to the Bexar County Emergency Services District No. 11 Fire and Safety Facility – Station No. 141 project, and \$3,500 related to the Gulf Shore Blvd. Extension Project.
14. Announcement/Reminder of upcoming training opportunity as relayed by Christopher Herrera, ESD Liaison

15. Discussion of agenda items to be added to the next regularly scheduled monthly Board meeting on July 21, 2022.
16. Adjourn.

The above notice was posted on the Bexar County Emergency Services District No. 11 website, www.BCESD11.org, and at ESD 11 Station 140, 4511 Texas Palm Dr., Converse, TX., 78109 before 6:00 P.M., Monday, June 13, 2022.

Note: The Board may retire to Executive Session any time between the meeting's opening and adjournment for any purpose authorized by the Texas Open Meetings Act, including but not limited to: consultation with legal counsel (Section 551.071 of the Texas Government Code); personnel matters (Section 551.074) and/or discussion of real estate acquisition (Section 551.072). Action, if any, will be taken in open session.