

**Bexar County
Emergency Services District No. 11
Meeting Notice
May 26, 2022
6:00 P.M.**

Bexar County Emergency Services District No. 11 will conduct a Regular Board meeting at the ESD No. 11 Fire Facility located at 4511 Texas Palm Drive, Converse, Texas 78109 on May 26, 2022 beginning at 6:00 P.M. The following items will be discussed:

1. Call the Bexar County Emergency Services District No. 11 Board meeting to Order and establish a quorum.
 - a. The Pledge of Allegiance.
2. Citizen Public Forum (3-minute time limit per individual).
3. Introduction of John Schafer, CPA for Bexar County Emergency Service District No. 11
4. The Board shall meet in Executive Session pursuant to the authority of the Texas Open Meetings Act, Section 551.041 regarding the FY 2022 Budget. Action, if any, will be taken in open session
5. Reconvene into open session for possible action on item discussed in Executive Session as necessary.
6. Approval of the March 21, 2022 Bexar County Emergency Services District No. 11 Board meeting minutes.
7. Bexar County ESD 11 Fire Chief's report regarding emergency operations, response times, call volume, training, management activities, personnel and authorizing appropriate action as necessary:
 - a. Run Report.
 - b. Update on the ESD 11 staffing activity and future increase in staff.
 - c. Authorize funds transfer to cover additional costs of storage shed project in the amount of \$330.
 - d. Update on future purchase requests.
 - e. Upcoming events.
8. Presentation by Perez Project Consulting, Inc. providing an update on the development of the Bexar County ESD 11 Station 141 and associated projects, and authorizing action as necessary:

- a. Report on the progress for the new Fire Facility – Station 141, and Gulf Shore Blvd Extension Projects.
 - b. Accept the bid and award a construction contract to Guido Construction Company in an amount not to exceed \$6,223,243 in connection with the construction of Bexar County Emergency Service District No. 11, Fire Station 141. The accepted bid and award will include the Base Bid and Add Alternates 1 and 2 identified in the proposal submitted by Guido Construction Company on March 31, 2022.
 - c. Approve Change Order No. 01 for a deduct to the construction contract with Guido Construction Company for Fire Station 141 which will accept Value Engineering items as identified in Attachment 1 to the approved change order document.
9. Financial Discussions and Appropriate Action:
- a. Review of the District’s financial reports.
 - b. Update on the monthly Sales Tax receipt for the district.
 - c. Authorization by the Board to approve payments for the district, to include the following Station No. 141 project related items:
 - 1) Action to approve payment to Debra J. Dockery, P.C. in the amount of \$17,427.65 for design fees and reimbursable expenses for the Fire Station 141 – Construction Documents and Bidding Assistance phases.
 - 2) Action to approve payment to MTR Engineers, LLC in the amount of \$1,960.00 for design fees and reimbursable expenses to include the Fire Station 141 project in the amount of \$395, and the Gulf Shore Extension project in the amount of \$1,565.00.
 - 3) Action to approve payment to Perez Project Consulting, Inc. for Invoice No. 13 in the amount of \$10,500 for Project Management/Construction Management services to include \$8,000 related to the Bexar County Emergency Services District No. 11 Fire & Safety Facility – Station 141 project, and \$2,500 related to the Gulf Shore Blvd. Extension Project.
10. Discussion of agenda items to be added to the next regularly scheduled monthly Board meeting on June 16, 2022.
11. Adjourn.

The above notice was posted on the Bexar County Emergency Services District No. 11 website, www.BCESD11.org, and at ESD 11 Station 140, 4511 Texas Palm Dr., Converse, TX., 78109 before 6:00 P.M., Monday, May 23, 2022.

Note: The Board may retire to Executive Session any time between the meeting’s opening and adjournment for any purpose authorized by the Texas Open Meetings Act, including but not limited to: consultation with legal counsel (Section 551.071 of the Texas

Government Code); personnel matters (Section 551.074) and/or discussion of real estate acquisition (Section 551.072). Action, if any, will be taken in open session.