

**JANUARY 20, 2022 AGENDA ITEM
BOARD MEETING MINUTES OF DECEMBER 16, 2021**

**Bexar County
Emergency Services District No. 11
Meeting Notice
December 16, 2021
6:00 P.M.**

Bexar County Emergency Services District No. 11 will conduct a meeting at the ESD No. 11 Fire Facility located at 4511 Texas Palm Drive, Converse, Texas 78109 on December 16, 2021 beginning at 6:00 P.M. The following items will be discussed:

1. Call the Bexar County Emergency Services District No. 11 Board meeting to Order and establish a quorum.
Meeting called to order at 6:00PM. A quorum was present. All five Board members were present to include John True, Barry Stevens, Earline Williams, Robert Brown, Rudy Herrera.
 - a. The Pledge of Allegiance.
2. Citizen Public Forum (3-minute time limit per individual).
No citizens signed to speak.
3. Approval of the November 18, 2021 Bexar County Emergency Services District No. 11 Board meeting minutes.
Earline Williams motioned approval; second by Barry Stevens. Motion approved by 5/0 vote.
4. Discussion on the SAFE D Conference to be held February 17 (Thursday) – 19 (Saturday), 2022 in Roundrock, TX. Hotel arrive 17th / depart 19th.
Board was briefed on calendar for Conference. Hotel reservations have been secured; registration is pending based on Board feedback at next Board meeting. No Board action taken on this item.
5. Receive Bexar County ESD 11 Fire Chief's report regarding emergency operations, response times, call volume, training, management activities, personnel and authorizing appropriate action as needed:
 - a. Run Report.
Chief Wendt informed that there have been 185 calls. He presented the Board with multiple alternate reports that can be prepared and presented upon request by the Board. Reports provided different levels of analytical quantifying of run reports.

Chief Wendt briefed the Board on the varying classes and testing the staff is currently undertaking to include Driver Operator Class, Skills Testing, Pediatric Cardiac Class. Other events will continue after January 1, 2022.

**JANUARY 20, 2022 AGENDA ITEM
BOARD MEETING MINUTES OF DECEMBER 16, 2021**

It was indicated to the Board that all health insurance benefits programs have been implemented.

No Board action taken on this item.

- b. Discussion and appropriate action on the purchase of a truck bed cap for Command 140.

Chief Wendt briefed the Board on the need for a camper for the vehicle he utilizes. Two bids have been secured with the recommendation to purchase the camper from Uresti.

Barry Stevens motioned approval; second by Robert Brown. Motion approved by 5/0 vote.

- c. Discussion and appropriate action on purchase of equipment for new apparatus and new station.

Chief Wendt briefed the Board on the process / information on the procurement of the apparatus equipment to include the development of the specifications with input of the staff. The process will require a February 1, 2022 order date and will include multiple vehicle order discount, and the opportunity for a prepay discount. Current combined cost will be \$2.6 million, and will have a lead build time of 14 months.

Chief Wendt indicated to the Board the plan to purchase equipment for the new apparatus pieces sooner than later to save on price increases. Board President John True indicated he wants to see the list of equipment being considered.

No Board action taken on this item.

- d. Upcoming events.

Chief Wendt indicated to the Board a plan to hold a Badge Pinning Ceremony & Dinner tentatively on Saturday, January 15, 2022.

No Board action taken on this item.

6. Presentation by Perez Project Consulting, Inc. providing an update on the development of the Bexar County ESD 11 Station 141 and associated projects, and authorizing action as necessary:

- a. Report on the progress for the new Fire Facility – Station 141.
Gabriel Perez briefed the Board that 95% Construction Document comments have been provided to Debra Dockery Architects. The firm will be finalizing bid specification documents and plans. The tentative schedule for procurement / bidding of the project was outlined for the Board.

Gabriel Perez briefed the Board that the Gulf Shore Blvd. Extension project plans were currently being 2nd round reviewed by Bexar County. Both projects plan documents have been coordinated to ensure the scope areas were defined. The roadway project will be procured / bid separately from the facility project.

**JANUARY 20, 2022 AGENDA ITEM
BOARD MEETING MINUTES OF DECEMBER 16, 2021**

No Board action taken on this item.

- b. Status of Debt Variance Request by the City of San Antonio.
Gabriel Perez indicated to the Board feedback from the City of San Antonio that the variance would be placed on the agendas for the City Council Intergovernmental Committee, and then the City Council either in January or February, 2022.

No Board action taken on this item.

7. Financial Discussions and Appropriate Action:

- a. Review of the District's financial reports.
***Recess to Executive Session – At 7:08 p.m., the ESD 11 Board recessed to convene in Executive Session.
Reconvene in Open Session – The ESD 11 Board reconvened in Open Session at 7:21 p.m.***

No Board action was taken on this item.

- b. Update on monthly sales tax deposits for the District.
Gabriel Perez provided the ESD 11 Board with exhibits outlining the Sales Tax Collections received for the month, and to date, to include year to year analysis and projections.

The Board was also briefed on the vetting of different Sales Tax recovery firms to present to the Board in the future.

No Board action was taken on this item.

- c. Authorization by the Board to approve payments for the District, to include the following Station 141 project related items:
 - 1) Action to approve payment to MTR Engineers in the amount of \$5,395.00 to include \$5,290 for engineering design services for the Fire Facility site, and \$105 for the Gulf Shore Blvd. Ext. project.
 - 2) Authorization to approve payment to Perez Project Consulting, Inc. Invoice No. 08 in the amount of \$6,750 for Project Management / Construction Management services for development of the Bexar County Emergency Services District No. 11 Fire & Safety Facility – Station 141 project, the Gulf Shore Extension Project, and other services as requested by ESD No. 11.
Barry Stevens motioned approval; second by Earline Williams to pay the bills. Motion approved by 5/0 vote.

- 8. Discussion of agenda items to be added to the next regularly scheduled monthly Board meeting on January 20, 2022.
No Board action was taken on this item.


**JANUARY 20, 2022 AGENDA ITEM
BOARD MEETING MINUTES OF DECEMBER 16, 2021**

9. Adjourn.
At 7:44 p.m., there being no further business before the ESD 11 Board, a motion was made by Barry Stevens; second by Earline Williams to adjourn the meet. Motion approved by 5/0 vote. Meeting was adjourned.

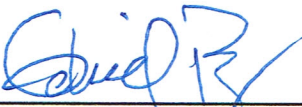
The above notice was posted on the Bexar County Emergency Services District No. 11 website, www.BCESD11.org, and at ESD 11 Station 140, 4511 Texas Palm Dr., Converse, TX., 78109 before 6:00 P.M., Monday, December 13, 2021.

Note: The Board may retire to Executive Session any time between the meeting's opening and adjournment for any purpose authorized by the Texas Open Meetings Act, including but not limited to: consultation with legal counsel (Section 551.071 of the Texas Government Code); personnel matters (Section 551.074) and/or discussion of real estate acquisition (Section 551.072). Action, if any, will be taken in open session.

ATTEST:



Rudy Herrera
ESD 11 Board Secretary



Gabriel Perez
ESD 11 Administrator