

**Bexar County  
Emergency Services District No. 11  
Meeting Notice  
November 18, 2021  
6:00 P.M.**

**Bexar County Emergency Services District No. 11 will conduct a meeting at the ESD No. 11 Fire Facility located at 4511 Texas Palm Drive, Converse, Texas 78109 on November 18, 2021 beginning at 6:00 P.M. The following will be discussed;**

1. Call the Bexar County Emergency Services District No. 11 Board meeting to Order and establish a quorum.
  - a. The Pledge of Allegiance.
2. Citizen Public Forum (3-minute time limit per individual).
3. Approval of the October 21, 2021 Bexar County Emergency Services District No. 11 Board meeting minutes.
4. Presentation by the firm of HdL Companies who specialize in providing sales tax reporting, audit, and recovery services to Special Districts throughout the State of Texas.
5. Discussion and action on the selection of Maple Brook Benefits & Consulting to provide health insurance brokerage services, and approving the selection of United Healthcare to provide ESD 11 employee healthcare benefits at a cost of \$19,656 for the period of December 1, 2021 to November 30, 2022
6. Receive Bexar County ESD 11 Fire Chief's report regarding emergency operations, response times, call volume, training, management activities, personnel and authorizing appropriate action as needed:
  - a. Run Report.
  - b. Upcoming events.
7. Presentation by Perez Project Consulting, Inc. providing an update on the development of the Bexar County ESD 11 Station 141 and associated projects, and authorizing action as necessary:
  - a. Report on the progress for the new Fire Facility – Station 141.
  - b. Report on the progress for the Gulf Shore Blvd. Extension project, and the funding Interlocal Agreement (ILA) with Bexar County.
  - c. Status of Debt Variance Request by the City of San Antonio.

8. Financial Discussions and Appropriate Action:
  - a. A Resolution by Bexar County Emergency Services District No 11 certifying and approving the Tax Assessment Rolls of Bexar County Emergency Services District for the Year 2021.
  - b. Discussion and action on the retention of Margaret Nixon, CPA to prepare the ESD 11 Annual Audit for Fiscal Year 2021 for a fee not to exceed \$13,700.
  - c. Discussion and action on the retention of John Schafer, CPA, to provide ESD 11 monthly accounting financial services for Fiscal Year 2022, for a fee not to exceed \$11,200.
  - d. Review of the District's financial reports.
  - e. Update on monthly sales tax deposits for the District.
  - f. Authorization by the Board to approve payments for the District, to include the following Station 141 project related items:
    - 1) Action to approve payment to Debra Dockery Architect, P.C. in the amount of \$54,523.19 for design services through 50% Construction Phase.
    - 2) Action to approve payment to MTR Engineers in the amount of \$15,635.70 for engineering design services for the Fire Facility site, and the Gulf Shore Blvd. Ext. project.
    - 3) Authorization to approve payment to Perez Project Consulting, Inc. in the amount of \$6,750 for Project Management / Construction Management services for development of the Bexar County Emergency Services District No. 11 Fire & Safety Facility – Station 141 project, the Gulf Shore Extension Project, and other services as requested by ESD No. 11.
9. Discussion of agenda items to be added to the next regularly scheduled monthly Board meeting on December 16, 2021.
10. Adjourn.

**The above notice was posted on the Bexar County Emergency Services District No. 11 website, [www.BCESD11.org](http://www.BCESD11.org), and at ESD 11 Station 140, 4511 Texas Palm Dr., Converse, TX., 78109 before 6:00 P.M., Monday, November 15, 2021.**

**Note: The Board may retire to Executive Session any time between the meeting's opening and adjournment for any purpose authorized by the Texas Open Meetings Act, including but not limited to: consultation with legal counsel (Section 551.071 of the Texas Government Code); personnel matters (Section 551.074) and/or discussion of real estate acquisition (Section 551.072). Action, if any, will be taken in open session.**