

**Bexar County
Emergency Services District No. 11
Meeting Minutes
December 17, 2020
6:00 P.M.**

Bexar County Emergency Services District No. 11 conducted a meeting at the ESD No. 11 Fire Facility located at 4511 Texas Palm Drive, Converse, Texas 78109 on December 17, 2020 beginning at 6:00 P.M. The following was discussed:

1. Commissioner True called the Bexar County Emergency Services District No. 11 Meeting to Order at 6:00 P.M. and established a quorum with all members present.
2.
 - a. The Pledge of Allegiance was recited.
2. Citizen Public Forum. (3-minute time limit per individual.) *There weren't any citizens present for this segment.*
3. Approval of the November 19, 2020 meeting minutes. *Commissioner Williams made a motion to approve the minutes. Commissioner Stevens seconded the motion. Motion carried by a 5/0 vote in favor.*
4. Receive Chief's Report regarding emergency operations, response times, call volume, training, management activities, personnel and consider taking appropriate action including;
 - a. Run Report. *The Chief was unable to attend because of the City of Kirby was having their meeting at the same time. While reviewing the run report, it was noted that the run report lacked response times.*
 - b. Upcoming events. *The Board was informed that the City of Converse Police Department was going to be holding a blood drive on the 27th of January in front of their fire department.*
5. Presentation by Mr. Gabe Perez and Commissioner True related to discussion, updates and any appropriate action necessary on the 2nd fire facility to be built within the District.
 - a. Update on the closing date for the property that the 2nd fire facility is to be built at. *The property was purchased as approved by the Board. Commissioner True transferred the appropriate funds.*
 - b. Approval from the Board to purchase the property located at 7412 Walzem Road at a cost of \$ 175,000. *Earnest money deposit of \$ 5,000 is to be subtracted for a remaining balance of \$ 170,000 made payable to CFI Real Estate. Commissioner Stevens made a motion reaffirming approval to purchase the property for the 2nd fire facility. Commissioner Williams seconded the motion. Motion carried by a 5/0 vote. The amount after adding the additional costs per agreement with CFI Real Estate totaled # 175,36.*

payment to PPC for services rendered. Commissioner Herrera seconded the motion. Motion carried by a 5/0 vote.

- d.** Authorization to approve payment to Mr. Carlos Alfaro for services rendered as the Fire Department Consultant to the District. *Mr. Alfaro did not submit an invoice to the District for the month of December as he would be penalized under his health insurance coverage. The Board was made aware of this. He will not be submitting an invoice at a later date to collect for the month of December.*
- 9.** Discussion and addition of any agenda items to be added to the next regularly scheduled monthly meeting. *The fence bid item and purchase of bunder gear will be added to the next month's agenda.*
- 10.** Adjourn. *With no further business before the Board, Commissioner Stevens made a motion to adjourn. Commissioner Brown seconded the motion. Motion carried by a 5/0 vote. Meeting adjourned at 7:10 P.M.*

ATTEST:

Mr. Rudy Herrera
Secretary

Ms. Gloria Salinas
Administrator