

**Bexar County  
Emergency Services District No. 11  
Meeting Agenda  
April 15, 2021  
6:00 P.M.**

**Bexar County Emergency Services District No. 11 will conduct a meeting at the ESD No. 11 Fire Facility located at 4511 Texas Palm Drive, Converse, Texas 78109 on April 15, 2021 beginning at 6:00 P.M. The following will be discussed;**

1. Call the Bexar County Emergency Services District No. 11 Meeting to Order and establish a quorum.
  - a. The Pledge of Allegiance.
2. Introduction of the 1<sup>st</sup> Bexar County Emergency Services District No. 11 Fire Chief Wendt by Commissioner True, Board President of ESD No. 11.
  - a. Swearing in of Fire Chief Wendt by Bexar County Precinct 4 Commissioner Calvert.
3. Citizen Public Forum. (3-minute time limit per individual.)
4. Approval of the March 18, 2021 meeting minutes.
5. Receive Chief's Report regarding emergency operations, response times, call volume, training, management activities, personnel and consider taking appropriate action including;
  - a. Run Report.
  - b. Upcoming events.
6. Presentation by a representative of the Nihill Insurance Services, LLC regarding the District's existing and future insurance needs.
7. Presentation by a representative of ADP Payroll services to possibly provide their services to the employees of the District. (Due to the pandemic situation, the representative may only be available through telephone or Zoom audio.)
8. Presentation by Mr. Gabe Perez and Commissioner True related to discussion, updates and any appropriate action necessary on the 2<sup>nd</sup> fire facility to be built within the District.
  - a. Status report on the progress of the design and building of Fire Facility No. 2.
  - b. Update on the signage at the site of the new station.
9. Report, updates and possible action on the following;

- a. Update on any design plans completed to date by Debra J. Dockery, Architect, PC for Fire Facility No. 2. (Mr. Gabe Perez)
  - b. Approval to purchase laptop computers for the Fire Chief, Assistant Fire Chief, Board members and the District's Administrator including all of the fire apparatus as required. This purchase will include the addition of 4 mobile hotspots for the new fire apparatus. (Fire Chief Wendt)
  - c. Update on future fire apparatus needs for Fire Facility No. 2. (Fire Chief Wendt)
  - d. Update on an agreement with Concentra to provide drug testing for the firefighters and potential fire personal candidates. (Commissioner True)
  - e. Approval of a possible contract agreement with a landscaping firm to provide services for the District facilities. (Commissioner True)
10. Report and updates by Mr. Alfaro, the fire department consultant, on work completed over the past month.
  - a. Update on the installation of the high-resolution cameras on the perimeter of the Fire Facility and the cost of the additional camera to be added to the original bid.
  - b. Update on an Interlocal agreement between the District and the Bexar County Hospital System.
11. Financial Reports.
  - a. Review of the financial reports of the District.
    1. Update on any monthly sales tax deposits made on behalf of the District. (Commissioner True)
  - b. Authorization to pay the District bills through May 31, 2021.
  - c. Authorization to approve payment to Perez Project Consulting, Inc. in the amount of \$ 2,400 for services rendered on behalf of the District.
  - d. Authorization to approve payment to Mr. Carlos Alfaro in the amount of \$ 2,000 for services rendered as the Fire Department Consultant to the District.
12. Discussion and addition of any agenda items to be added to the next regularly scheduled monthly meeting.
- 13 Adjourn.

**The above notice was posted at the Bexar County Courthouse and the ESD No. 11 Fire Facility No. 1 before 6:00 P.M., Monday, April 11, 2021.**

**Note: The Board may retire to Executive Session any time between the meeting's opening and adjournment for any purpose authorized by the Texas Open Meetings Act,**

**including but not limited to: consultation with legal counsel (Section 551.071 of the Texas Government Code); personnel matters (Section 551.074) and/or discussion of real estate acquisition (Section 551.072). Action, if any, will be taken in open session.**