

**Bexar County  
Emergency Services District No. 11  
Meeting Notice  
January 21, 2021  
6:00 P.M.**

**Bexar County Emergency Services District No. 11 will conduct a meeting at the ESD No. 11 Fire Facility located at 4511 Texas Palm Drive, Converse, Texas 78109 on January 21, 2021 beginning at 6:00 P.M. The following will be discussed;**

1. Call the Bexar County Emergency Services District No. 11 Meeting to Order and establish a quorum.
  - a. The Pledge of Allegiance.
2. Citizen Public Forum. (3-minute time limit per individual.)
3. Approval of the December 17, 2020 meeting minutes.
4. Receive Chief's Report regarding emergency operations, response times, call volume, training, management activities, personnel and consider taking appropriate action including;
  - a. Run Report.
  - b. Upcoming events.
5. Presentation by Mr. Gabe Perez and Commissioner True related to discussion, updates and any appropriate action necessary on the 2<sup>nd</sup> fire facility to be built within the District.
  - a. Status report on the progress of the new fire facility.
6. Report, updates and possible action on the following as presented by Commissioner True;
  - a. Update on the Board's request to the Bexar County Fire Marshal's office that the ESD No. 11 fire facility be assigned its' own dispatch call sign and that the District's emergency calls are routed directly to the ESD No. 11 fire facility in lieu of being routed through the City of Kirby.
  - b. Update on the installation of the chain link fence that is to be installed around the perimeter of ESD No. 11 Fire Facility No. 1.
  - c. Discussion and appropriate action on approving the job descriptions for the Fire Chief and Assistant Fire Chief.
  - d. Discussion on advertising for a Fire Chief and assistant position.

- e. Discussion on a possible benefits package for firefighters.
  - f. Authorization to purchase firefighter's bunker gear.
7. Report and updates by Mr. Alfaro, the fire department consultant, on work completed over the past month.
8. Financial Reports.
- a. Review of the financial reports of the District.
    - 1. Update on any monthly sales tax deposits made on behalf of the District.
  - b. Authorization to pay the District bills through February 28, 2021.
  - c. Authorization to approve payment to Perez Project Consulting, Inc. in the amount of \$ 2,400 for services rendered related to the due diligence performed on the potential property purchase.
  - d. Authorization to approve payment to Mr. Carlos Alfaro for services rendered as the Fire Department Consultant to the District.
9. Discussion and addition of any agenda items to be added to the next regularly scheduled monthly meeting.
10. Adjourn.

**The above notice was posted at the Bexar County Courthouse and the ESD No. 11 Fire Facility before 6:00 P.M., Friday, January 15, 2021.**

**Note: The Board may retire to Executive Session any time between the meeting's opening and adjournment for any purpose authorized by the Texas Open Meetings Act, including but not limited to: consultation with legal counsel (Section 551.071 of the Texas Government Code); personnel matters (Section 551.074) and/or discussion of real estate acquisition (Section 551.072). Action, if any, will be taken in open session.**