

**Bexar County
Emergency Services District No. 11
Meeting Minutes
January 16, 2020
6:00 P.M.**

Bexar County Emergency Services District No. 11 conducted a meeting at the ESD No. 11 Fire Facility located at 4511 Texas Palm Drive, Converse, Texas 78109 on January 16, 2020 beginning at 6:00 P.M. The following was discussed;

1. *Commissioner True called the Bexar County Emergency Services District No. 11 Meeting to Order at 6:00 P.M. and established a quorum. Commissioner Brown was unable to attend.*
 - a. *The Pledge of Allegiance was recited.*
2. *Citizen Public Forum. (3-minute time limit per individual.) Mr. Anderson from Frost Bank spoke to the Board about its lending programs available to the District. The Board thanked him for the information.*
3. *Approval of the December 19, 2019 meeting minutes. Commissioner Stevens made a motion to approve the minutes. Commissioner Williams seconded the motion. Motion carried by a 4/0 vote in favor of.*
4. *Receive Chief's Report regarding emergency operations, response times, call volume, training, management activities and personnel and consider taking appropriate action; including*
 - a. *Run Report. The Chief reported that the department did 209 calls for the District with an average response time of 6:34 and did 124 calls for the City of Kirby with an average response time of 7:08.*
 - b. *Upcoming events. The Chief reported that the Engine is due for its annual maintenance later in the month.*
5. *Update, discussion and appropriate action related to the purchase of real estate to build a 2nd fire station within the District. Commissioner True informed the Board that the property that the District is considering purchasing is not a platted site. There is an easement that lays in the middle of the property so that creates a challenge. There is another entity interested in that property. Mr. Perez of PPC will continue to do the due diligence on behalf of the District.*
 - a. *Discussion on possible annexation by a municipality that may affect the District. Commissioner True informed the Board that the City of Converse is going to be aggressively annexing property with the first area covering ESD No. 1 on the May 2nd ballot.*
6. *Financial Reports.*

- a. Review of the Financial Reports of the District. Commissioner Williams made a motion to accept the Financial Reports of the District. *Commissioner Stevens seconded the motion. Motion carried by a 4/0 vote.*
- b. Authorization to pay the bills through February 28, 2020. *Commissioner Williams made a motion to pay the bills due for the District. Commissioner Stevens seconded the motion. Motion carried by a 4/0 vote.*
 1. Authorization to pay the City of Kirby the 2nd quarter payment due for providing first responder and fire extinguishment services to the District. *Commissioner Stevens made a motion to pay the City of Kirby the 2nd quarter payment due. Commissioner Williams seconded the motion. Motion carried by a 4/0 vote.*
- c. Authorization to approve payment to Perez Project Consulting, Inc. for services rendered related to the due diligence performed on the potential property purchase. *Commissioner Stevens made a motion to pay PPC. Commissioner Williams seconded the motion. Motion carried by a 4/0 vote.*
 1. Authorization to pay Sabinal invoices for work related to the existing fire station. *Commissioner Herrera made a motion to pay the Sabinal invoices. Commissioner Williams seconded the motion. Motion carried by a 4/0 vote.*
- d. Approval to transfer funds from the Frost Bank account to the Schertz Bank Operations account. *Commissioner Williams made a motion to approve the transfer of \$ 500,000 to the Schertz Bank Operations account. Commissioner Stevens seconded the motion. Motion carried by a 4/0 vote.*
7. Discussion and addition of any agenda items to be added to the next regularly scheduled monthly meeting. *The next meeting is tentatively scheduled for February 13, 2020.*
8. Adjourn. *With no further business before the Board, Commissioner Williams made a motion to adjourn. Commissioner Stevens seconded the motion. Motion carried by a 4/0 vote. Meeting adjourned at 7:09 P.M.*

ATTEST:

Mr. Rudy Herrera
Secretary

Ms. Gloria Salinas
Administrator