

**Bexar County  
Emergency Services District No. 11  
Special Meeting Minutes  
August 20, 2020  
6:00 P.M.**

**Bexar County Emergency Services District No. 11 conducted a meeting at the ESD No. 11 Fire Facility located at 4511 Texas Palm Drive, Converse, Texas 78109 on August 20, 2020 beginning at 6:00 P.M. The following was discussed;**

1. Commissioner True called the Bexar County Emergency Services District No. 11 Special Meeting to Order at 6:05 P.M. and established a quorum. Commissioner Stevens was unable to attend.
  - a. The Pledge of Allegiance was recited.
2. Citizen Public Forum. (3-minute time limit per individual.). There weren't any citizens signed up to speak during this segment. Since this was a special meeting, the new Fire Chief from the City of Kirby did not have an agenda item placed until the 31 of August meeting. He did introduce himself and was welcomed by the Board. He made mention that he already had a few ideas in mind to assist the District in keeping its' residents informed. The Chief hopes to make several videos that the District could possibly place on its' website. An example of an informative video is to show the residents how the 911 system works. Commissioner True also informed the Board that after discussions with the County, they will be assisting in building the road necessary for the new fire facility. The County will be contributing \$ 400,000 and the District will have to contribute \$ 200,000 to have the road built.
3. Approval of the July 16, 2020 meeting minutes. Commissioner Williams made a motion to approve the minutes. Commissioner Brown seconded the motion. Motion carried by a 4/0 vote.
4. Discussion and appropriate action on the setting of the required Truth-in-Taxation Public Hearing and Tax Rate setting date. The Board decided to set August 31, 2020 as the date for the Public Hearing and setting the Tax Rate in a meeting to begin at 6:00 P.M. Commissioner Williams made a motion to approve the date as discussed above. Commissioner Brown seconded the motion. Motion carried by a 4/0 vote.
5. Approval for the Administrator to publish the required newspaper notice in the Express-News. Commissioner Brown made a motion authorizing the Administrator to put the required newspaper notice in the Express-News with the meeting date of August 31, 2020 beginning at 6:00 P.M. Commissioner Herrera seconded the motion. Motion carried by a 4/0 vote.
6. Discussion and appropriate action regarding compensation of the District's administrator. The Board went into closed session at 6:31 P.M. to evaluate the job performance of the District's administrator. The Board came out of closed session at 6:45 P.M. With a positive job evaluation, Commissioner Brown made a motion to raise the administrator's salary by the amount discussed in closed session. Commissioner Williams seconded the motion. Motion carried by a 4/0 vote.
7. Discussion and appropriate action on approving the proposed FY 2021 Budget for the

District. Per the Board's instruction, proposed FY 2021 line item 6014 was raised to \$ 48,000 and line item 6016 was raised to \$ . Commissioner Brown made a motion to approve the proposed FY 2021 Budget with the changes as requested. Commissioner Williams seconded the motion. Motion carried by a 4/0 vote.

8. Discussion and appropriate action related to the setting of a proposed 2020 tax rate. Commissioner Brown made a motion to set the proposed 2020 Tax Rate at \$ 0.10 per \$ 100 valuation and to present that proposed tax rate at the Public Hearing scheduled for August 31, 2020. Commissioner Williams seconded the motion. Motion carried by a 4/0 vote.

9. Adjourn. With no further business before the Board, Commissioner Brown made a motion to adjourn. Commissioner Williams seconded the motion. Motion carried by a 4/0 vote. Meeting adjourned at 6:58 P.M.

**ATTEST:**

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Mr. Rudy Herrera  
Secretary

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Ms. Gloria Salinas  
Administrator