

**Bexar County  
Emergency Services District No. 11  
Meeting Minutes  
September 12, 2019  
6:00 P.M.**

**Bexar County Emergency Services District No. 11 conducted a meeting at the ESD No. 11 Fire Facility located at 4511 Texas Palm Drive, Converse, Texas 78109 on September 12, 2019 beginning at 6:00 P.M. The following was discussed;**

1. Commissioner True called the Bexar County Emergency Services District No. 11 Meeting to Order at 6:05 P.M. and established a quorum. Commissioner Herrera was unable to attend.
  - a. The Pledge of Allegiance was recited.
2. Citizen Public Forum. (3-minute time limit per individual.) *Mr. Dosdale, a private citizen, signed up to speak and requested compensation from the District for damages caused by the Bexar County deputies and fire fighters who broke into his home by mistake during a welfare check. It was recommended that he contact his insurance and file a claim with them.*
3. Approval of the September 5, 2019 Special Meeting minutes. *Commissioner Stevens made a motion to approve the minutes. Commissioner Williams seconded the motion. Motion carried by a 4/0 vote in favor of.*
4. Approval of the FY 2020 Budget for the District. *Commissioner Brown made a motion to approve the FY 2020 Budget for the District. Commissioner Stevens seconded the motion. Motion carried by a 4/0 vote in favor of.*
5. Approval of Order No. 091219-5 to be read as follows:

AN ORDER OF THE BEXAR COUNTY EMERGENCY SERVICES DISTRICT NO. 11 LEVYING THE AD VALOREM TAXES FOR THE 2019 TAX YEAR AT A RATE OF \$ 0.078005 PER \$ 100 ASSESSED VALUATION ON ALL TAXABLE PROPERTY WITHIN THE LEGALLY ESTABLISHED BOUNDARIES OF BEXAR COUNTY EMERGENCY SERVICES DISTRICT NO. 11 TO PROVIDE REVENUE FOR MAINTENANCE AND OPERATION NEEDS FOR THE 2020 FISCAL YEAR; AND AT A RATE OF \$ 0.021995 PER \$ 100 ASSESSED VALUATION ON ALL TAXABLE PROPERTY WITHIN THE LEGALLY ESTABLISHED BOUNDARIES OF BEXAR COUNTY EMERGENCY SERVICES DISTRICT NO. 11 TO PROVIDE REVENUE FOR DEBT SERVICE NEEDS FOR THE 2020 FISCAL YEAR.

*THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR. THE TAX RATE WILL EFFECTIVELY BE RAISED BY 6.75 PERCENT AND WILL RAISE TAXES FOR*

*MAINTENANCE AND OPERATIONS ON A \$ 100,000 HOME BY APPROXIMATELY \$ 11.59. Commissioner Brown stated the motion to approve the Order by reading it completely. Commissioner Williams seconded the motion. Motion carried by a 4/0 vote in favor.*

6. Chief's Report.
  - a. Run Report. *The Chief spoke about the runs of the fire department. For the month, ESD No. 11 had a total of 168 calls with an average response time of 7:20 seconds. City of Kirby had a total of 110 calls with an average response time of 7:01 seconds.*
  - b. Upcoming events. *The Chief informed the Board that the fire department will be attending several events on October 1<sup>st</sup> which is National Night Out.*
7. Discussion, update and appropriate action, if necessary, on the Interlocal Agreement with the City of Kirby. *Commissioner True informed the Board that the attorneys are in final discussions related to insurance issues on the Agreement. The City of Kirby City Council should have the Agreement on their September 26 meeting for approval.*
8. Discussion and appropriate action on selecting a vendor to print the mailer-outs being sent to the citizens informing them of the District's upcoming sales tax election and the need for the additional revenue.
9. Discussion and appropriate action on selecting Ms. Margaret Nixon as the District's Auditor to begin the FY 2019 Annual Audit as required by Texas Health and Public Safety Code 775. *Commissioner Williams made a motion to select Ms. Nixon to begin the FY 2019 Annual Audit for the District. Commissioner Brown seconded the motion. Motion carried by a 4/0 vote in favor.*
10. Financial Reports.
  - a. Review of the Financial Reports of the District. *Commissioner Williams made a motion to accept the financial reports. Commissioner Stevens seconded the motion. Motion carried by a 4/0 vote in favor of.*
  - b. Authorization to pay the bills through October 31, 2019. *Commissioner Stevens made a motion authorizing payment of the bills. Commissioner Williams seconded the motion. Motion carried by a 4/0 vote in favor of.*
  - c. Authorization to amend the FY 2019 Budget as presented. *Commissioner Brown made a motion authorizing amending the FY 2019 Budget as presented. Commissioner Williams seconded the motion. Motion carried by a 4/0 vote in favor of.*
  - d. Approval to sign the completed IRS 990 Return and authorization for Ms. Nixon to submit it to the Internal Revenue Service. *Commissioner Stevens made a motion approving the IRS 990 Return on behalf of D11FR and having it submitted to the IRS. Commissioner Brown seconded the motion. Motion carried by a 4/0 vote in favor of.*

- e. Approval to certify the Bexar County Appraisal District's 2019 Tax Roll related to the District. *Commissioner Williams made a motion to certify the 2019 Tax Roll from the Appraisal District. Commissioner Brown seconded the motion. Motion carried by a 4/0 vote in favor of.*
- 11. Discussion and addition of any agenda items to be added to the next regularly scheduled monthly meeting. *The next meeting is scheduled for October 17, 2019.*
- 12. Adjourn. *With no further business before the Board, the meeting was adjourned at 7:24 P.M.*

**ATTEST:**

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**Mr. Robert Herrera**  
**Secretary**

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**Ms. Gloria Salinas**  
**Administrator**