

**Bexar County
Emergency Services District No. 11
Meeting Minutes
July 18, 2019
6:00 P.M.**

Bexar County Emergency Services District No. 11 conducted a meeting at the ESD No. 11 Fire Facility located at 4511 Texas Palm Drive, Converse, Texas 78109 on July 18, 2019 beginning at 6:00 P.M. The following was discussed;

1. Commissioner True called the Bexar County Emergency Services District No. 11 Meeting to Order at 6:01 P.M. and establish a quorum. Commissioner Brown was unable to attend.
 - a. The Pledge of Allegiance.
2. Citizen Public Forum. (3-minute time limit per individual.) There weren't any citizens signed up to speak during this segment.
3. Approval of the June 20, 2019 meeting minutes. Commissioner Williams made a motion to approve the minutes. Commissioner Stevens seconded the motion. Motion carried by a 4/0 vote.
4. Chief's Report.
 - a. Run Report. The Chief reported that the department ran 304 calls for the month of which 64.47 % of those were in the District. The balance belonged to the City of Kirby. The average response time for the calls within the District was 7.06 minutes.
 - b. Update on the purchase of a new service vehicle. The vehicle was delivered and is having the external items added at this time.
 - c. Update on the purchase of gym equipment for the fire facility. All of the gym equipment purchased was delivered.
 - d. Discussion and appropriate action on the purchase of a PS Trax system and/or PPE tracking system. After hearing from the Chief about the systems and the need for them, Commissioner Stevens made a motion to purchase the PS Trax system at a yearly cost of 603.00 per year and to include the upgrade at an addition 513.00. Commissioner Herrera seconded the motion. Motion carried by a 4/0 vote.
 - e. Discussion and appropriate action on the purchase of two (2) IPAD's or similar tablets at a cost no to exceed \$ 1,500.00. Commissioner Williams made a motion for the department to purchase two Toughbooks at a cost no to exceed \$ 1,500.00. Commissioner Herrera seconded the motion. Motion carried by a 4/0 vote.
 - f. Upcoming events. There aren't any upcoming events for the month of August.
5. Update on having the District's attorney review and make necessary changes on the new Service Provider Contract with the City of Kirby. Commissioner True reported that the new agreement has quite a number of changes that have been made and that he has only reviewed a few of the changes. The agreement is being sent to Carlton so that he can work with the attorney of the City of Kirby.

6. Refer to Supplemental Agenda for Election items. There was Board discussion on the various items that needed to be voted upon as the District has called for a sales tax election. Commissioner Williams made a motion to approve Supplemental Agenda items 1 through 7 after they were read by Commissioner True. Commissioner Stevens seconded the motion. Motion carried by a 4/0 vote.
7. Financial Reports.
 - a. Review of the Financial Reports of the District. The Board reviewed the financial C reports. Commissioner Stevens made a motion to accept the financial reports of the District. Commissioner Williams seconded the motion. Motion carried by a 4/0 vote.
 - b. Authorization to pay the bills through August 31, 2019. Commissioner Stevens made a motion to pay the bills through August 31, 2019 and a separate motion to pay the quarterly payment of \$ 137,500 to the City of Kirby for their fire suppression services to the District. Commissioner Williams seconded both motions. Motion carried by a 4/0 vote.
 - c. Discuss and consider adoption of the tax and budget planning calendar for 2019 and take any related action. The Board will hold a workshop on August 1, 2019 at 1:00 P.M. related to amending the FY 2019 Budget of the District.
8. Discussion and addition of any agenda items to be added to the next regularly scheduled monthly meeting. The Board requested that an item to amend the FY 2019 Budget be added. Another supplemental agenda related to the sales tax election will be included.
9. Adjourn. With no further business before the Board, the meeting was adjourned at 7:23 P.M.

ATTEST:

Mr. Rudy Herrera
Secretary

Ms. Gloria Salinas
Administrator