

**Bexar County
Emergency Services District No. 11
Meeting Minutes
February 21, 2019
6:00 P.M.**

Bexar County Emergency Services District No. 11 conducted a meeting at the ESD No. 11 Fire Facility located at 4511 Texas Palm Drive, Converse, Texas 78109 on February 21, 2019 beginning at 6:00 P.M. The following was discussed;

1. Commissioner True called the Bexar County Emergency Services District No. 11 Meeting to Order at 6:00 P.M. and established a quorum with Commissioners' Williams, Brown and Stevens present.
 - a. The Pledge of Allegiance was recited.
2. Citizen Public Forum. (3-minute time limit per individual.) There weren't any citizens signed up to speak during this segment.
3. Approval of the minutes from the January 17, 2019 meeting. Commissioner Stevens made a motion to approve the minutes. Commissioner Brown seconded the motion. Motion carried by a 4/0 vote.
4. Chief's Report.
 - a. Run Report The Chief informed the Board that there were a total of 228 calls for the City of Kirby and that 58.74 % of the calls were ESD No. 11 calls.
 - b. Upcoming events. The fire-fighters annual picnic will be the first week of May and the Board will be invited to attend.
5. Update on activities, discussion and appropriate action as required on the Emergency Services District No. 11 Fire & Safety facility.
 - a. Update on the purchase of an extractor and awning for the building. Commissioner True informed the Board that there was a problem with the electrical panel not being set up for 220 volts, which is what the extractor will need to run. An electrician will need to install a 220 volt plug. After the Board was informed about the cost of the external awning, Commissioner Williams made a motion to purchase the awning and repair the electrical panel at a cost not to exceed \$ 12,000.00. Commissioner Stevens seconded the motion. Motion carried by a 4/0 vote.
6. Discussion on items of interest related to the annual SAFE-D conference held in the month of February. The Board enjoyed the conference and felt that it is better to attend it versus just completing their required hours in a one day class. At this time, Commissioner Stevens had to leave to attend to a prior commitment.
7. Discussion on holding a sales tax election in November 2019. The Board discussed the advantages of holding a sales tax election and utilizing the additional revenue that can be raised within the District.
 - a. Appointment of a committee composed of two Board Commissioners and one Fire Fighter to identify how best to utilize the potential sales tax revenue and update the District's 5 Year Plan. The Board appointed Commissioner True, Chief Hilburn and Ms. Salinas as the three members to comprise the committee.

8. Financial Reports.
 - a. Review of the Financial Reports of the District. The Board reviewed the financial reports and did not have any questions or issues with the incoming revenue to date and expenditures.
 - b. Authorization to pay the bills through March 31, 2019. Commissioner Brown made a motion to pay the bills. Commissioner Williams seconded the motion. Motion carried by a 3/0 vote.
9. Discussion and addition of any agenda items to be added to the next regularly scheduled monthly meeting. The next meeting is tentatively scheduled for March 21, 2019. There weren't any additional items to add at this time.
10. Adjourn. Commissioner Williams made a motion to adjourn. Commissioner Brown seconded the motion. Motion carried by a 3/0 vote. Meeting adjourned at 7:15 P.M.

ATTEST:

Ms. Earline Williams
Secretary

Ms. Gloria Salinas
Administrator