

**Bexar County  
Emergency Services District No. 11  
Special Meeting Minutes  
August 29, 2019  
6:00 P.M.**

**Bexar County Emergency Services District No. 11 conducted a special meeting at the ESD No. 11 Fire Facility located at 4511 Texas Palm Drive, Converse, Texas 78109 on August 29, 2019 beginning at 6:00 P.M. The following was discussed;**

1. Commissioner True called the Bexar County Emergency Services District No. 11 Special Meeting to Order at 6:05 P.M. and established a quorum. Commissioner Herrera was unable to attend.
  - a. The Pledge of Allegiance was recited.
2. The Board President will open the 1<sup>st</sup> Public Hearing to the citizenry so that they may have an opportunity to express their views on a proposal to increase property taxes within the District. (3-minute time limit per individual). Commissioner True opened the Public Hearing. There weren't any citizens present during this segment. While this segment was open, Commissioner True shared with the Board that he was going to contact the owner of the property that the District is interested in purchasing.
3. The Board President will close the 1<sup>st</sup> Public Hearing. Commissioner True closed the Public Hearing at 6:15 P.M. since no one showed up to express their views.
4. The Board President will announce the date, time and place of the meeting to adopt the Fiscal Year 2020 Budget and vote to set the 2019 Tax Rate. Commissioner True announced that the meeting to adopt the budget and set the tax rate would be held on September 12, 2019.
5. Discussion and appropriate action on sending a mailer out to the voters in the District informing them of the upcoming sales tax election and the reasons as to why it is needed. The Administrator informed the Board that there are several companies that offer political mail-outs and other campaign services that could better serve the District and would be more efficient at getting the word out. This item was deferred until the next meeting while the District seeks bids from vendors. Wording for the mailer will be discussed at the September 5<sup>th</sup> meeting.
6. Approval to have the District's Auditor complete and submit the final IRS 990 Report for District No. 11 Fire & Rescue, a 501C3 non-profit corporation. Commissioner Brown made a motion to authorize our Auditor to complete and submit the IRS 990 Return at an approximate cost of \$ 650.00. Commissioner Williams seconded the motion. Motion carried by a 4/0 vote.
7. Adjourn. Commissioner Stevens made a motion to adjourn. Commissioner Williams seconded the motion. Motion carried by a 4/0 vote. Meeting adjourned at 6:36 P.M.

**ATTEST:**

---

**Mr. Rudy Herrera**  
**Secretary**

---

**Ms. Gloria Salinas**  
**Administrator**