

Bexar County
Emergency Services District No. 11
Meeting Minutes
April 12, 2018
6:00 P.M.

Bexar County Emergency Services District No. 11 conducted a meeting at the Bexar County Emergency Services District No. 1 Office located at 8275 FM 78, Suite 2, Converse, Texas 78109 on April 12, 2018 at 6:00 P.M. The following was discussed;

1. Commissioner True called the Bexar County Emergency Services District No. 11 Meeting to Order at 6:01 P.M. and established a quorum with Commissioners' Brown, Schleicher and Williams present.
 - a. The Pledge of Allegiance was recited
2. Approval of the minutes from the March 8, 2018 meeting. Commissioner Brown made a motion to approve the minutes. Commissioner Williams seconded the motion. Motion carried by a 4/0 vote.
3. Chief's Report.
 - a. Run Report. The Board received a copy of the Run Report and was reviewed
 - b. Upcoming events. The annual picnic, Hobofest, will be held on May 4-5.
4. Update on activities, discussion and appropriate action as required on the development of the Emergency Services District No. 11 Fire & Safety facility project.
 - a. Discussion and updates on the status of the ESD 11 Fire & Safety facility. The good weather has helped with the construction pace. Pictures were shown to the Board so they could get a better understanding of how the building is coming together.
 - b. Discussion and appropriate action regarding Pay Application No.5 for the construction contract with The Sabinal Group. Commissioner Williams made a motion to approve Pay Application No. 5 to The Sabinal Group. Commissioner Schleicher seconded the motion. Motion carried by a 4/0 vote.
 - c. Discussion and appropriate action regarding Invoice No. 3 from SJPA for professional architectural design, construction administration and solar project support services. Commissioner Brown made a motion to pay \$ 6,600.00 on Invoice No. 3 to SJPA. Commissioner Williams seconded the motion. Motion carried by a 4/0 vote.
 - d. Discussion and appropriate action regarding payment to Perez Project Consulting Inc. for Project Management Services. Commissioner Brown made a motion to pay \$ 9,227.00 on the monthly payment to PPC, Inc. Commissioner Schleicher seconded the motion. Motion carried by a 4/0 vote.
 - e. Discussion and appropriate action regarding payment to CPS Energy for electric service design and installation to support the ESD 11 Fire & Safety facility. Commissioner Williams made a motion to pay the CPS Energy bill. Commissioner Schleicher seconded the motion. Motion carried by a 4/0 vote.
 - f. Approval to ratify the payment in the amount of \$ 6,954.33 to CPS Energy for electric service design and installation to support the ESD No. 11 Fire & Safety facility.

Commissioner Williams made a motion to approve payment. Commissioner Schleicher seconded the motion. Motion carried by a 4/0 vote.

- g.** Approval to ratify the payment in the amount of \$ 23,332.40 to the San Antonio Water system for impact fees/water service to support the ESD No. 11 Fire & Safety facility. Commissioner Brown made a motion to approve payment. Commissioner Williams seconded the motion. Motion carried by a 4/0 vote.
- 5.** Update by Commissioners' Brown and True on any contract extension negotiations with the City of Kirby to have them continue to provide fire suppression and first responder services to the District. The meeting was very productive. The group agreed on the labor part of the extension. The District Board will have to several decisions to make related to the apparatus for the station.
- 6.** Discussion and appropriate action on possibly holding a sales tax election for the District. While there has been some delay due to Bexar Appraisal being busy with the appraisals being sent out to citizens, the District should have the necessary information by the end of May from them so that it can proceed.
- 7.** Financial Reports.

 - a.** Review of the Financial Reports of the District. The Board reviewed the financials of the District. All budget line items are within the budgeted amount.
 - b.** Authorization to pay the bills through April 30, 2018. Commissioner Williams made a motion approving paying the bills. Commissioner Brown seconded the motion. Motion carried by a 4/0 vote.
 - c.** Approval to pay the City of Kirby the 3rd Quarterly payment for fire suppression and first responder services provided to the District. Commissioner Schleicher made a motion approving the quarterly payment of \$ 125,000.00 to the City of Kirby. Commissioner Brown seconded the motion. Motion carried by a 4/0 vote.
 - d.** Approval to transfer \$ 100,000.00 from the Schertz Bank Operation Account to the Schertz Bank Construction Account. Commissioner Schleicher made a motion approving the bank funds transfer. Commissioner Brown seconded the motion. Motion carried by a 4/0 vote.
- 8** Determine date, time and other possible agenda items for the next meeting. The next meeting is tentatively scheduled for May 17, 2018.
- 9.** Adjourn. With no further business before the Board, Commissioner Schleicher made a motion to adjourn. Commissioner Williams seconded the motion. Motion carried by a 4/0 vote. Meeting adjourned at 8:19 P.M.

ATTEST:

Ms. Earline Williams
Secretary

Ms. Gloria Salinas
Admintrator