

**Bexar County
Emergency Services District No. 11
Meeting Notice
May 17, 2018
6:00 P.M.**

Bexar County Emergency Services District No. 11 will be holding a meeting at the Bexar County Emergency Services District No. 1 Office located at 8275 FM 78, Suite 2, Converse, Texas 78109 on May 17, 2018 at 6:00 P.M. The following will be discussed;

1. Call the Bexar County Emergency Services District No. 11 Meeting to Order and establish a quorum.
 - a. The Pledge of Allegiance.
2. Approval of the minutes from the April 12, 2018 meeting.
3. Chief's Report.
 - a. Run Report.
 - b. Upcoming events.
4. Update on activities, discussion and appropriate action as required on the development of the Emergency Services District No. 11 Fire & Safety facility project.
 - a. Discussion and updates on the status of the ESD No. 11 Fire & Safety facility.
 - b. Discussion and appropriate action on a resolution authorizing ESD No. 11 to enter into an Interlocal Agreement with HGACBuy, (a cooperative government purchasing program operated by the Houston-Galveston Area Council), submit the necessary applications and agreements, and authorizing the Board President to execute all necessary documents as required to join.
 - c. Discussion and appropriate action on the following Project Change Orders:
 1. **Change Order No. 3** in the amount of \$ 12,300 for loading, hauling and disposing of excess excavated soil from the site.
 2. **Change Order No. 4** in the amount of \$ 8,083.87 for adding LED edge lighting for the apparatus bay exit doors.
 3. **Change Order No. 5** in the amount of \$ 2,010.95 to provide for an E.F.I.S. (External Finishing Insulation System) in lieu of a conventional plaster system for the exterior skin of the facility.
 4. **Change Order No. 6** in the amount of \$ 21,139.70 for on-site underground electric lines from the CPS Energy termination point to the facility power panel.
 - d. Discussion and appropriate action regarding Pay Application No.6 for the construction contract with The Sabinal Group.
 - e. Discussion and appropriate action regarding Invoice No. 4 from SJP A for professional architectural design, construction administration and solar project support services.

- d. Discussion and appropriate action regarding payment to Perez Project Consulting Inc. for Project Management Services.
 - e. Discussion and appropriate action on the purchase of fire apparatus to be stationed at the new ESD 11 Fire Station.
 - f. Authorize the Project Manager to speak with Government Capital Corp. for additional funding to cover the costs of new fire apparatus and other necessary furnishings for the new fire station.
 - g. Discussion and appropriate action on purchasing appliances and other necessary furnishings as needed for the station.
5. Update by Commissioners' Brown and True on any contract extension negotiations with the City of Kirby to have them continue to provide fire suppression and first responder services to the District.
6. Financial Reports.
- a. Review of the Financial Reports of the District.
 - b. Authorization to pay the bills through May 31, 2018.
 - c. Approval to transfer \$ 500,000.00 from the Frost Bank Account to the Schertz Bank Operations Account.
 - d. Discussion and approval to accept the FY 2017 Audit Report for the District.
 - 1. Authorization for the District's Administrator to submit the Audit Report to the Bexar County Auditor's office prior to June 1, 2018.
 - e. Approval to make the first annual payment in the amount of \$ 221,503.96 to Government Capital Corporation for the promissory note and security agreement No. 7721.
7. Determine date, time and other possible agenda items for the next meeting.
8. Adjourn.

The above notice was posted at the Bexar County Courthouse and the ESD No. 1 office before 6:00 P.M., Monday, May 15, 2018.

Note: The Board may retire to Executive Session any time between the meeting's opening and adjournment to discuss items listed on the agenda for the purpose of consultation with legal counsel pursuant to Chapter 551.071 of the Texas Government Code; discussion of personnel matters pursuant to Chapter 551.074 of the Texas Government Code and/or discussion of real estate acquisition pursuant to Chapter 551.072 of the Texas Government Code. Action, if any, will be taken in open session.