

**Bexar County
Emergency Services District No. 11
Meeting Minutes
July 13, 2017
6:00 P.M.**

Bexar County Emergency Services District No. 11 held a meeting at the ESD No. 1 Office located at 8275 FM 78, Suite No. 2, Converse, Texas 78109 on July 13, 2017 at 6:00 P.M. The following will be discussed;

1. Commissioner True called the Bexar County Emergency Services District No. 11 Meeting to Order at 6:00 P.M. and established a quorum with all four members present.
 - a. The Pledge of Allegiance was recited.
2. Citizen Forum (3-minute time limit per individual). There weren't any citizens present during this segment.
3. Approval of the June 15, 2017 meeting minutes. Commissioner Brown made a motion to approve the minutes. Commissioner Williams seconded the motion. Motion carried by a 4/0 vote in favor of.
4. Chief's report.
 - a. Run Report. Assistant Chief Lopez gave the report to the District and explained that the Chief was unable to attend. The past month and especially around the 4th of July holiday kept the fire department quite busy.
 - b. Upcoming events. No mention was made of any upcoming events in the next month.
5. Update on activities, discussion and appropriate action as required on the development of the Emergency Services District No. 11 Fire & Safety facility project. Mr. Gabriel Perez gave the Board an update of where the District is in the proposed timeline for the building of the facility. Necessary advertisements for General Contractors and sub-contractors will be advertised in the NE Herald saving the District considerable money versus advertising in the Express newspaper. Meetings with contractors will be held at the ESD No. 1 office. Mr. Perez also gave a breakdown on furniture and IT items that will need to be purchased for the station after it is built. The Board was tasked by him to come up with dates to set a ground-breaking event at the site.
6. Preliminary Review of the Tax Accounts, possible tax revenues and FY 2018 preliminary budget. The Board looked at some preliminary figures for the upcoming tax year.
 - a. Discuss and consider adoption of the tax and planning calendar for FY 2018 and any related action. The Board looked at the tax calendar and decided the dates for the required Truth-in-Taxation meetings that will be held within the District's boundaries.
7. Financial Reports.
 - a. Review of the financial reports. The Board reviewed the financial reports for the District. There were a few questions that were answered satisfactory and then decided that the budget will be amended in the September meeting.

- b. Action to approve the payments for the District. Commissioner Williams made a motion to approve paying the bills. Commissioner Brown seconded the motion. Motion carried by a 4/0 vote in favor of.
 - c. Authorization to pay City of Kirby (service provider) quarterly payment. Commissioner Brown made a motion to pay the City of Kirby their quarterly payment for services rendered. Commissioner Schleicher seconded the motion. Motion carried by a 4/0 vote in favor of.
8. Determine any additional items to be added to the next meeting agenda. On the August 10th meeting, we will have an agenda item transferring funds from Frost Bank to Schertz Bank.
9. Adjourn. With no further business before the Board, Commissioner Williams made a motion to adjourn. Commissioner Schleicher seconded the motion. Motion carried by a 4/0 vote in favor of. Meeting adjourned at 7:49 P.M.

ATTEST:

Ms. Earline Williams
Secretary

Ms. Gloria Salinas
Administrator