

**Bexar County
Emergency Services District No. 11
Meeting Minutes
April 18, 2019
6:00 P.M.**

Bexar County Emergency Services District No. 11 conducted a meeting at the ESD No. 11 Fire Facility located at 4511 Texas Palm Drive, Converse, Texas 78109 on April 18, 2019 beginning at 6:00 P.M. The following was discussed;

1. Commissioner True called the Bexar County Emergency Services District No. 11 Meeting to Order at 6:00 P.M. and established a quorum with all four members present.
 - a. The Pledge of Allegiance was recited.
2. Citizen Public Forum. (3-minute time limit per individual.) There weren't any citizens present to speak during this segment.
3. Introduction of Mr. Rudy Herrera, the new Bexar County Emergency Services District No. 11 Board Member. Commissioner True introduced the latest member appointed to the Board.
 - a. Swearing-in of Mr. Herrera to the ESD No. 11 Board. Commissioner True administered the Oath of Office to the new member.
4. Election of Officers.
 - a. Motion to separate the Board positions of Secretary and Treasurer. Commissioner Brown made a motion separating the Officer positions. Commissioner Herrera seconded the motion. Motion carried by a 5/0 vote.
 - b. The slate of Officers was elected as follows:

President	Commissioner True
Vice-President	Commissioner Brown
Treasurer	Commissioner Williams
Asst. Treasurer	Commissioner Stevens
Secretary	Commissioner Herrera
5. Authorization to sign new Bank Signature Cards. Commissioner Stevens made a motion authorizing the signing of new Bank Signature Cards as necessary. Commissioner Williams seconded the motion. Motion carried by a 5/0 vote.
6. Approval of the minutes from the March 21, 2019 meeting. Commissioner Brown made a motion to approve the meeting minutes. Commissioner Stevens seconded the motion. Motion carried by a 5/0 vote.
7. Chief's Report.
 - a. Run Report. The Chief informed the Board that the department ran approximately 160 calls within the ESD area.
 - b. Upcoming events. There will be a barbeque plate fundraiser in the beginning of May as well as the annual City of Kirby picnic coming up.

- 8** Update on activities, discussion and appropriate action as required on the Emergency Services District No. 11 Fire & Safety facility.
 - a.** Purchase of CO2 detectors to include a service plan at a cost not to exceed \$ 3,000.00. There was discussion on this item as to whether to lease or purchase. Commissioner Stevens made a motion to lease the detectors at a cost of approximately \$ 2,161.00. Commissioner Brown seconded the motion. Motion carried by a 5/0 vote. (At this time, Commissioner Stevens had to leave for another prior commitment.)
 - b.** Update from Commissioner True on any properties that may be available to build a second fire facility in the District. Commissioner True informed the Board that he had been looking and pricing different lots within the District. He found 2.6 acres available by the railroad tracks for \$ 199,000. He will continue looking and talking to property owners.
 - 1.** Discussion and Approval of hiring Gabriel Perez to research property and assist Commissioner True in negotiations with land owners. This item was deferred.
- 9.** Selection of two Board members and authorization by the Board to meet with the City of Kirby Staff and begin negotiations on a new Service Provider Contract effective October 1, 2019. Commissioner Williams made a motion to select Commissioners' True and Brown to meet with staff from the City of Kirby on May 10th at 10 A.M. to begin negotiations on a new Service Contract. Commissioner Herrera seconded the motion. Motion carried by a 4/0 vote.
- 10.** Financial Reports.
 - a.** Review of the Financial Reports of the District. The Board reviewed the financial reports of the District. Commissioner Williams made a motion to accept the reports. Commissioner Brown seconded the motion. Motion carried by a 4/0 vote.
 - b.** Authorization to pay the bills through May 30, 2019. Commissioner Williams made a motion to pay the bills. Commissioner Brown seconded the motion. Motion carried by a 4/0 vote.
 - c.** Authorization to transfer \$290,000.00 from Frost Bank to Schertz Bank operation account. Commissioner Brown made a motion to authorize the transfer of funds. Commissioner Herrera seconded the motion. Motion carried by a 4/0 vote.
- 11.** Discussion and addition of any agenda items to be added to the next regularly scheduled monthly meeting. Three items to be added to the next agenda is an update on properties for a second fire facility, approval of the annual audit report and an update on a service contract extension.
- 12.** Authorization to allow the Board President and Secretary to execute the approval of these meeting minutes immediately following this meeting for the purpose of obtaining and signing new bank signature cards. Commissioner Brown made a motion to execute the approval of the minutes from the April 18, 2019 meeting. Commissioner Herrera seconded the motion. Motion carried by a 4/0 vote. (At this time, Commissioner Williams had to leave the meeting.)
- 13.** Adjourn. With no further business before the Board, Commissioner Brown made a motion to adjourn. Commissioner Herrera seconded the motion. Motion carried by a 3/0 vote. Meeting adjourned at 7:45 P.M.

ATTEST:

Mr. Stevens
Secretary

Ms. Gloria Salinas
Administrator